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TO: ALL INTERESTED PARTIES

FROM: Department of Managed Health Care

DATE: January 4, 2001

SUBJECT: October 24 Advisory Committee on Managed Health Care Meeting

The following is a brief summary of the events that occurred during the Advisory Committee on Managed Health Care meeting on October 24, 2000 held in at the Capitol in Sacramento.

**Agenda Item I.** Daniel Zingale welcomed the Committee, and the public, introduced himself, and explained briefly about the background of the formation of the Committee. Committee members who were present at the meeting included: John Alksne, M.D.; Thomas Davies; Morton Field, M.D.; Paul R. Kumar; Michele Melden; Art Torres; Alfred Forrest, M.D.; Jose Gonzalez; Diane Griffiths; Irene Ibarra; Elizabeth Imholz; Larry Levitt; Steven M. Thompson; Susan Urbanski; Jay Gellert; Stuart Needleman, O.D.; Thomas Porter; Naomi Strom; Pratibha Patel, M.D., Rosetta Hassan, M.D., and Art Torres. Committee member R. Steven Bull, D.D.S. was absent.

**Agenda Item II.** Assembly Member Martin Gallegos (Past-Chairman of the Assembly Health Committee and author of Assembly Bill 78, legislation that created the Department of Managed Health Care) introduced himself to the Committee and provided additional background information about the formation of the Committee.

**Agenda Item III.** Members of the Department of Managed Health Care Leadership Team introduced themselves and briefly explained about their functions and those of the Department's Offices: Herb K. Schultz, Deputy Director for External Affairs; Jim Tucker, Chief Deputy Director; Angela Mora, Patient Advocate; Joy Higa, Assistant Director of Plan and Provider Relations; Joyce Vermeersch, Chief, Office of Oversight Standards and Research; Bobbie Reagan, Chief, HMO Help Center; Andrew Meyers, Assistant Director, Financial Solvency Standards Board; Antonio Linares, Medical Advisor to the Director, and; Lewis Chartrand, Chief, Office of Enforcement; Steven Fisher, Communications and Planning. Department Leadership Team Members Barbara Yonemura, Acting Legal Advisor to the Director, and Kip Gilbert, Chief, Office of Administration, were also introduced, as were the following Department staff: Brian Bartow, Chief, Division of Licensing; Shereef Aref, Chief, Division of Surveys, and; Mark Wright, Chief, Division of Financial Oversight.

**Agenda Item IV. Break**

**Agenda Item V.** The mission and objectives of the Committee were discussed, as were operating policies and procedures, including decision-making methods which may be used by the Committee. The Committee decided to use a consensus decision making model whenever possible, and if needed to apply Robert's Rules of Order for voting.

**Agenda Item VI.** All meetings of the Committee and its Subcommittees are subject to the Bagley-Keene Open Meeting Act which requires 10 days public notice of meeting. The Department requested at least three weeks notice for future meetings in order to ensure sufficient time to produce meeting agendas, send out public notices, arrange meeting space and travel plans, distribute agendas, and prepare and distribute materials to subcommittee members.

**Agenda Item VII. Lunch**

**Agenda Item VIII.** The Committee discussed the topic areas that it would address as defined within various Statutes, and successfully obtained consensus to form three subcommittees to carry out its mission. Public comment was heard during this agenda item.

**Agenda Item IX.** The Subcommittees met in break-out sessions, and accomplished and/or discussed the following:

**Quality and Performance Measurement Subcommittee**

- Selected a meeting facilitator, Thomas Davies.
- Set the first meeting date for December 7<sup>th</sup> in Oakland from 10 AM to 4:30 PM. The Subcommittee anticipated hearing from experts concerning Reports Cards that have been produced regarding HMOs and other health care providers at its upcoming meetings.
- Discussed plans to develop recommendations for the Report Cards to be produced and distributed by the Department/Office of Patient Advocate.

Outcomes to be achieved by this subcommittee include:

- (1) Develop recommendations (e.g., types of indicators, and types of managed care plans and providers to be included) to provide a framework for the production of Report Cards to be produced and distributed by the Department/Office of Patient Advocate.
- (2) Produce recommendations on the development of a uniform medical quality audit system, including development of standards. Proposed regulations must be released by the Department on or before January 1, 2002.

Subcommittee members present: John Alksne, M.D.; Thomas Davies; Morton Field, M.D.; Paul R. Kumar; Michele Melden; and Art Torres. Absent: R. Steven Bull, D.D.S.

Subcommittee staff present: Diane McCarthy, Senior Health Care Service Plan Analyst; and Tom Gilevich, Counsel.

### **Regulatory Implementation & Structure Subcommittee**

- Selected Co-Chairpersons, Larry Levitt, and Elizabeth Imholz.
- Set first meeting date for November 29<sup>th</sup> in Los Angeles from 10 AM to 4 PM. They anticipated upcoming meetings to include discussion of proposed grievance/independent medical review regulations published by the Department, discussion of priorities for review of other draft regulations, and facilitating discussions with agencies which regulate entities within the managed care industry.
- Discussed plans to develop a framework for completing the legislative report required by Assembly Bill 78 (Chapter 525, Statute of 1999) due on or before December 31, 2001 on regulation of managed care industry in California. As part of this work, the Subcommittee envisions bringing together representatives from agencies that regulate entities within the managed care industry.
- The Subcommittee anticipates discussing other regulatory priorities related to California's managed care industry.
- The Subcommittee requested that Department submit a list of prioritized regulations for their review.

Outcomes to be achieved by this subcommittee include:

- (1) Complete a study, in coordination with the Director of the Department, regarding the regulatory framework for entities within California's managed care industry. The results of the study must be included in a report to the Governor and the Legislature no later than December 31, 2001.

Subcommittee members present: Alfred Forrest, M.D.; Jose Gonzalez; Diane Griffiths; Irene Ibarra; Elizabeth Imholz; Larry Levitt; Pratibha Patel, M.D.; Steven M. Thompson; and Susan Urbanski.

Subcommittee staff present: Braulio Montesino, Counsel; Joyce Vermeersh, Chief Office of Oversight Standards and Research.

### **Health Care Education & Access Subcommittee**

- Selected a Chairperson, Naomi Strom.
- Set first meeting date for December 5<sup>th</sup> in Los Angeles.
- Discussed the potential utilization of \$2 million in the current Fiscal Year 2000-2001 State Budget for consumer education regarding the Department. In addition, the Subcommittee began to examine issues around access. This included discussing ways to identify potential target audiences, potential messages, and potential channels of communication, and methods for delivering messages.
- Requested that Department staff present a summary of relevant educational activities, and research conducted by organizations.

Outcomes to be achieved by this subcommittee include:

- (1) Review and provide input into the Department's proposed targeted educational program.

Subcommittee Members present: Jay Gellert; Rosetta Hassan, M.D.; Stuart Needleman, O.D.; Thomas Porter; and Naomi Strom.

Subcommittee staff present: Joanne Beckwith, Counsel, and; Ronald Spingarn, Associate Governmental Programs Analyst.

Public comment was included during Subcommittee meetings.

**Agenda Item X.** Break

**Agenda Item XI.** Members of the three Subcommittees presented summaries and highlights from Agenda Item IX and public comment was included during this agenda item after each Subcommittee presentation.

**Agenda Items XII and XIII.** The Committee members discussed potential dates, locations, and subjects for discussion at upcoming Committee and Subcommittee meetings.

**Agenda Item XIV.** Meeting adjourned.

Note: Complete transcripts of this and other meetings of the Committee and its Subcommittees which include public comments made at the meeting are available upon request.